

**TCSWMO MEETING
Appleton Town Office
December 16, 2021**

The following directors were present: Tom Pitzzi, John Shepard, Dana Philippi, Henry Hall, Elaine Porter, Lee Shane, Peter Beckett, and Scott Esancy and Norman Casas. Alexandra Crocco attended by Zoom. Also present were, David Stanley, Facility Manager, and Gail Philippi, Administrative Assistant.

Tom Pitzzi, President opened the meeting at 6:35 pm.

Tom mentioned that Charlotte's partner has passed away and she is also resigning from the Board. **Peter made a motion and John seconded to accept Charlotte's resignation tendered by email. Motion passed.** Lee Shane said that she will become the regular Board member for Washington.

Preliminary Budget:

David – The actual numbers on the preliminary budget are through Nov. 30th and David has estimated the rest of the year. We are pretty much on target to date. The budget numbers will be final at the meeting on the January 20th. **David is committed to making trash and demo pay for themselves. The \$2 bag fee has been in place for 5 years and we are okay.**

Tipping trash – ecomaine's average trailer load is 24-26 tons.

Tipping demo – Libby is increasing fees as we are running out of places (holes in the ground) to put the demo. There are around 9 tons in a load, David may have to make adjustments later in the year.

Hauling demo – Libby charges by the hour, not just weight or a per load fee.

Metal – The per ton price has stayed strong. The hauling fee has gone up.

Shingles – We are not accepting shingles as of now. David has kept in contact with CPRC. It is not as cost effective to go to a reclaiming center as demo is.

Gordon Libby has been most flexible hauler we've had.

Lincoln County Recycling – This has been at the same amount for two years. They never have a number for us this early. David plugged in a higher number. Per capita ends up at \$4.23.

Wages – David budgeted 4% across the board. He has gone through some changes. He lost two people and Bunny is a temporary. He has been looking for someone and has advertised but not had suitable applicants. David is running three people per shift. The workload is unpredictable. Our starting pay is \$14.00 an hour. The positions are not full time, and we don't have sign on bonuses. Minimum wage goes from \$12.15 to \$12.75 on January 1st. There are benefits: employees can take discarded items home, it's environmental and safe. There was discussion about increasing the starting pay and the effect on wages for current employees. Several years ago, David explored wages at other facilities and also the organization of the other facilities.

Tipping & Hauling - David looked at volumes and may have estimated an extra load or two of trash or demo. Non-member rates are \$9.00/100 lb. instead of \$7.00.

Moving trailers – we have to pay to move the trailers for inspections and maintenance.

Fuel contingency – This is a safety net if fuel prices go up temporarily rather than increase in hauling fees.

HHW Day – We subsidize this program in a big way so people will still bring items in. The well has not dried up.

Freon removal– We are using the same company. This winter we'll accumulate some as it has to be at least 50 degrees for him to get the Freon out.

Fluorescent tubes – We are getting a lot. We don't charge for residential quantities as we want them to be turned in and not thrown out.

Pay – Part time help includes, sick pay, vacation and bereavement time.

Health insurance – when David Stanley left driving bus for the school, we picked up his insurance. In July of 2021 he went on Medicare and Supplemental insurance.

Heat & generator – Both use propane.

Website – This has stayed the same at \$204.

Office supplies – This also includes QuickBooks, software updates and postage

Printing & Advertising – Advertising is for help

Bags – We haven't spent the \$30,000 yet as we haven't received the bags. The crew has rolled flat bag inventory into rolls of five. Bunny rolled 13,000 last week. We had quality issues with previous vendors, David went back to the previous vendor. We order at 13-to-14-month intervals and have budgeted \$25,000. We order a certain type of plastic. David won't necessarily be ordering bags in 2022 as a result of the delay. He is proposing budgeting \$15,000 and will designate it as a carry forward fund, so we do not have to raise as much in 2023. David doesn't want to budget the whole amount in 2022. If we don't use the \$30,000 this year, we will roll it into 2022. The order for 60,000 flat and 40,000 rolled bags has been on order since the fall. David has essentially locked in the price.

Signs – We are using Adventure Advertising in Rockport. We can get **speed bumps** through an MMA safety grant. They are rubber and can be taken up in the winter to plow. We will need new signs for them. There has been feedback that the green on the signs doesn't show up and red can be negative or not visible to color blind people .

Employee Education/mileage – David was disappointed with DEP classes in that they never change the format or have new information and they are not geared to a smaller facility. He does get trade magazines.

Plowing & Sanding – We are paying \$3900 which is \$3600 plowing + \$300 for sanding.

Legal & Professional – There was a \$2500 deductible we needed to pay. This issue is all set.

Mowing – Arthur Kennedy used to do it and his son continues. Walt does ditches, Merton Moore does leach field.

Maintenance:

Backhoe maintenance – The backhoe is old enough to vote. This is one of four this is a **carry forward** account.

Live Bottom trailer - Both were undercoated. . -. this is a **carry forward** account

Maintenance & repair – General – includes stone dust under roll offs. **carry forward.**

Miscellaneous – clothing allowance, full time employees receive \$100 and parttime \$50. The clothing purchased must be used at the Station.

Generator – David put in \$15,000 and we went over on propane tank and the ditch dug.

Blue rolloff can – David put in \$10,000 when ordered it and they actually came in at \$13,000. David sold one old can and one old trailer rolled that money into the equipment fund. David is not planning on purchasing a **trailer** for a while.

Woodlot management – We were not billed by Nolan Steele the forester, this year. We had an income stream for a while. This is a **carry forward** account in case we need it . We don't need to raise any money this year.

Reserve Funding – some of Peter's items are underpriced on his spreadsheet and we should put in more to fund it more aggressively. David suggested \$22,000 instead of \$15,000. Backhoes are around \$130,000 not \$60,000. Peter will adjust his figures to compensate for inflation.

Revenue

Bags – Sales are strong.

Demo – Any overage is depreciated cost on equipment. We may have to go up on fees to receive demo. They went up last year. David may go to \$8.00

HHW – This is based on last year's revenue.

Metals – Prices held strong.

Electronics – We charge for tv and computer monitors and take the rest for free. We recycle and do make some money, but it is very labor intensive as the items must be packaged just right.

Other Revenue Sources – We bought the generator and a rolloff which came out of reserve funding. This year we should take \$3,000 from Town Assessments and \$22,000 goes into the equipment fund out of undesignated funds.

Last page Assessments – We have no debt line.

The **demo bonus** is paid to employees if we break even or do better which is a great incentive for the crew.

Union tax non-assessment is \$9,473.98.

David stated that there will be some adjustments by the January 20th meeting and Tom said that David's voodoo is working.

The next meeting is in Liberty on January 20th at the Town Office.

Peter made a motion to adjourn, and John seconded it at 8:15 pm.

Submitted by, Gail Hansen Philippi, Administrative Assistant

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